

## YOUR COMPANY NAME

DESCRIPTION OF WORK	
JOB REFERENCE	
PRINCIPAL CONTRACTOR / CLIENT	
SITE ADDRESS	
HAZARD REFERENCE 015	POOR HOUSEKEEPING – SLIPS, TRIPS AND FALLS

PERSONS AT RISK – E = EMPLOYEE, SE = SITE EMPLOYEES, P = PUBLIC

LIKLIHOOD OF INJURY – H = HIGH, M = MEDIUM, L = LOW

Risk	Persons At Risk			Likelihood of Injury			Control Measures	Likelihood of Injury With Control Measures		
	E	SE	P	H	M	L		H	M	L
Spillage of wet and dry substances							Clean spills up immediately. If a liquid is greasy ensure that it is cleaned up using the right degreasing agent			
							Put out warning signs to indicate that floor area is wet and use alternative route			
Trailing Cables							Position equipment to avoid cables crossing pedestrian routes			
							Use cable covers to securely fix to surfaces if down for a long time			
							Restrict access to prevent contact			
Miscellaneous rubbish							Keep work areas clear, remove rubbish from area and do not allow to build up			
Changes of floor surface – wet to dry or vise versa							Wear suitable footwear that can cope with change of surface			
							Use warning signs where necessary			
Poor lighting							Improve lighting by providing additional lighting evenly over floor area			